

Policy Statement

1. Admittance to private lessons and classes is by registration through The Music Academy office only.

2. Students are expected to enroll for a full semester unless otherwise arranged and approved by the Director. The academic year consists of two 18-week semesters and a Summer Semester.

3. Registration and tuition fees are due at the time of registration. A student must register in the office *before* lessons begin. Payment may be made by check or money order.

4. All private students enrolling at The Music Academy must pay a non-refundable registration fee at the time of registration each academic year.

5. All lessons and classes must be paid for whether taken or missed. The Music Academy assumes no obligation to make up lessons missed due to student absences. If a teacher is absent, a mutually convenient make-up lesson time will be arranged. If a student misses such a make-up lesson, a second make-up lesson will not be arranged and payment will be required as for a regular student absence.

6. A student may withdraw during the first four weeks of each of the two semesters and be obligated to pay only for lessons taken or missed due to student absence. After the first four weeks of each semester, the student is obligated to pay the tuition fees for the full semester whether lessons are taken, missed, or dropped.

7. In the event of inclement weather, it may be necessary to cancel lessons and classes. The Music Academy **may close when State College Area Schools close**, but lessons are at the discretion of the teacher. The teacher

and the student are at liberty to meet for lessons should they decide to. Cancelled lessons or classes will be made up.

8. If lessons have been stopped because tuition payment is in arrears, instructors are not required to make up such missed lessons, even after payment is brought up to date.

9. It is the responsibility of the parent and/or student to notify the Director when problems arise, whether financial or instructional. Every effort will be made to respond to individual need.

10. Placement of each student with a particular teacher is carefully and individually considered at the time of enrollment. If a change of instructor is recommended by the instructor or desired by the student or parent, the matter will be resolved by the Director.

11. The Music Academy reserves the right to discontinue lessons for any student due to frequent absence (more than three consecutive lessons), frequent tardiness, behavioral problems, delinquency in payment of fees, or failure to abide by policy. A student wishing to discontinue at the end of a semester must notify the instructor and the office.

12. Children may not be left on the premises unattended. During their lesson time, they are under the supervision of the faculty. At other times, The Music Academy is not responsible for students, and parent/guardians will be charged for any damages incurred to the premises by any student.

13. The Music Academy reserves the right to withdraw any instruction listed for which enrollment is not sufficient to warrant the organization of a class.

2010–2011 Calendar

Fall Semester		Begins September 6, 2010
"Third Stream" Music WORKSHOP with GOLDSTEIN		September 18, 1:00 PM
Halloween WORKSHOP with BERNSTEIN/SCAFIDI		October 30, 1:00 PM
Voice CLASS with LEVIN		November 17, 7:00 PM
CHOIR and VOCAL CONCERT		November 20*
■ THANKSGIVING BREAK		November 21 to 28
■ SEMESTER Resumes		November 29
Adult WORKSHOP with LEVIN/GOLDSTEIN		December 15, 7:30 PM
■ HOLIDAY BREAK		December 19 to January 2, 2011
■ SEMESTER Resumes		January 3, 2011
■ Last Week of FALL SEMESTER		January 24–29
Spring Semester		Begins January 31, 2011
■ SPRING BREAK		March 6–13
■ SEMESTER Resumes		March 14
Recital Preparation WORKSHOP with BERNSTEIN/SCAFIDI		April 2, 1:00 PM
STUDENT RECITALS and SENIOR RECITAL		April 16**
STUDENT RECITALS AND HONORS RECITAL		April 23*
ADULT RECITAL		April 27, 7:30**
Clarinet WORKSHOP with DAVIS		April 30
MARY LEE EYER SCHOLARSHIP COMPETITION		May 7, 9:00AM**
The Music Academy BENEFIT CONCERT		May 22, 3:00 PM***
■ Last Week of SPRING SEMESTER		June 6–11
■ FREE WEEK		June 13–18
Student EXAMINATIONS		June 14 and 15

Summer Semester

Begins June 20, 2011

See website in January 2011 for the Summer Camp Schedule.

All events take place at The Music Academy except where noted

* Trinity Lutheran Church • 2121 North Oak Lane in State College

** Oakwood Presbyterian Church 1865 Waddle Road in State College

*** State Theatre 130 West College Avenue in State College